

Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council
held in The Kilpeck Village Hall
on Monday 26th July 2021

No KPC/MW/173

Councillors Present

Councillor Mrs J Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr N Eynon
Councillor Mr D Howie
Councillor Mr G Statham
Councillor Mr D Thompson
Councillor Mrs B Wood

Clerk Mr M Walker

Also Present

Ward Councillor Mrs Christy Bolderson, Mr W Shuttleworth, Mr Bryn Hill, Mr Matt Thompkins and one further member of the public

The Kilpeck Parish Council Track & Trace Document was completed

**The Ordinary Meeting of the Parish Council
was formally opened by the Chairman at 7.00pm.**

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mrs M Lloyd and Councillor Mr D Roden {Lengthsman/Contractor}
Mr James Howell Locality Steward and Police Representatives not present.

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors.

Declarations of Interest were made by Councillor Mrs J Davies Chairman Item 7.1 and Councillor Mr N Eynon reference Item 7.2.

2.2 To consider any written applications for dispensation.

No new written applications received.

The Parish Council resolved to change the order of business at this time to Item 6.0

6.0 Public Question Time

Designated maximum period of ten minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

Informal Presentation by Whitfield Estate reference the proposed Wormbridge development

Mr Matt Thompkins gave a "Scheme Overview" of the revised plans for the Whitfield Estate Mixed Use Development aided by Mr W Shuttleworth and Mr Bryn Hill, Copies of the Scheme Overview and 07 Design Development Sketch Masterplan were given to all present.

The proposed Neighbourhood Development Plan will require a revision if it is to accommodate the revised development boundary of the Whitfield Estate planning application in Wormbridge.

The Parish Council will have an item on their next full Parish Council meeting agenda reference Neighbourhood Development Plan.

The Parish Council resumed the correct order of business at this time to 3.0

3.0 Minutes

The Minutes of the Ordinary Parish Council Meeting No **KPC/MW/172** held on Monday 14th June 2021 were unanimously confirmed as a true record and signed by the Chairman.



4.0 Financial Report

4.1 Receipts

No receipts received

4.2 Invoices for Payment

HMR&C 1st ¼ Payment April May June £283.60

Cheque Number 001004

{Paid 30th June 2021}

Kilpeck Village Hall Invoice No 113 £18.75

Hall Hire June 2021 1.5 hours @ £12.50 per hour

Cheque Number 001006

Clerk's Salary July 2021 Gross £601.22

Mileage £10.58

Postage £7.45

TAX £94.60 NIC £0.00

Nett pay £524.65

Cheque Number 001007

All payments were **Unanimously Approved**

4.3 Bank Balances as per statements

@ 2nd July 2021 Bank Statement Treasurers Account No 42 £16,439.40

@ 5th July 2021 Bank Statement Business Bank Instant No 34 £22,492.87

5.0 Reports

5.1 Kilpeck Village Hall

Councillor Mrs B Wood reported on the following:-

The Hall is re-opening from September 2021 with groups such as the Pantomime Group, Art Group and Youth Club making bookings. The electrics have been inspected with minor works required, some now and the rest in the autumn.

The hall may become a "Hub" in the village with possible BT/Open Reach support for Broadband/Wi-Fi to improve facilities.

5.2 Ward Councillor Mrs Christy Bolderson

Christy gave an overview of her report which was sent via email:-

June and July have been very busy months at the Council and although I cannot summarise all activity, here is a summary of matters which I feel may be of interest.

Covid-19 Update Regular COVID-19 testing for people without symptoms is critical for protecting the population and stopping the spread of the virus. Around one in three people who are infected with COVID-19 have no symptoms and could spread the disease without knowing it. As part of the government's roadmap out of lockdown, regular twice-weekly testing at home is now recommended - read more about [testing for COVID-19](#). You can collect your [free home testing kits](#) at various places around the county, from the reception desk in Plough Lane and at other council buildings including libraries. Alternatively you can [order free test kits online](#) to be delivered to your home.

The seven day rolling rate of new cases by specimen date ending on 17 July 2021 in Herefordshire is 277.5 cases per 100k people. This is an increase of 137.8% on the previous week. Cases in England are 529.1 per 100k population

Fluctuations in the COVID-19 case rates are expected as society reopens and asymptomatic cases are identified through regular rapid testing.

The NHS has invited people aged 18 and over to book their COVID-19 jab.

In Herefordshire, 85% of adults have received their first dose vaccine, and more than 70% have had their second dose.

In the UK, more than 46m adults (87%) have received their first dose vaccine, and more than 36m adults (69%) have had their second dose.



Covid-19 Recovery plan In June, Cabinet approved the [COVID-19 recovery plan](#). The £6m investment aims to deliver the immediate actions required to enable short term economic, community wellbeing and organisational recovery.

Hereford Transport Strategy In June, Cabinet approved £1.24m of funding to progress the development and delivery of the transport strategy in 2021/22 which includes the development of key schemes, such as safer routes to school, walking and cycling network and a new river crossing to the east of the City. The council has also secured government funding to develop proposals for improved bus services across the county. Government published its National Bus Strategy in March and has confirmed that it intends to provide more funding for councils to improve bus services in partnership with local operators. For more details see [Go ahead given to priority City transport improvements](#)

Save the date: Flooding Webinar The Herefordshire Tactical Co-ordinating Group is holding a Flooding Webinar on Thursday 12 August from 6:30pm to 7:30pm. The free, online session is open to all parish councils and will cover a range of flooding related issues, including preparing for, responding to and recovering from flooding in Herefordshire. There will be information and advice from local representatives, including the Environment Agency, Hereford & Worcester Fire and Rescue Service and Herefordshire Council. If you'd like to register for a place, please e-mail your details to Herefordshire Council's Resilience Team at ResilienceTeam@herefordshire.gov.uk by 5pm on Monday 9 August. Once registered, the Resilience Team will send you the full agenda and Zoom meeting details.

Hereford Town Investment Plan In June government announced an allocation of £22.4 million to Hereford to support the wide range of activity proposed in the [Town Investment Plan](#). Project 15 in the plan relates to Southside which falls right on the boarder of Newton Farm and Wormside and will provide a vibrant, inspiring and inclusive sports, food and skills community focal point for the people of South Wye. The Hereford Town Investment Board will now review the shortlisted projects and start developing the business case which will be submitted back to government for approval. The aim is for projects to be ready for delivery so that once investment is received, work can begin straight away.

Grants available for Herefordshire community projects The Prime Foundation is a registered charity founded by Prime plc and has funded schemes including community sheds, sensory gardens, sports teams, cycle workshops and online wellbeing courses. If you know of a great Herefordshire cause that needs a financial boost of up to £2,200, [apply online by 5 August 2021](#).

Annual Canvass This year's Annual Canvass has started with an impressive 27.4% of households in Herefordshire responding to their Annual Canvass communication within the first three days of receiving it. Over the course of the month the electoral services team will contact 88,183 households in Herefordshire to check their details for the Electoral Register. They will send over 45,000 communications via email and text message, before sending out hardcopy forms. Last year they received a number of queries as to the authenticity of the email domain. The email will arrive to electors from 'herefordshire.electoral.services@notifications.service.gov.uk' and will contain a link directing them to the online web response. This email is genuine and the link is safe to click. Visit the [annual canvass webpage](#) for more information, including Frequently Asked Questions. Electoral Services can be contacted on 01432 260107 or canvass@herefordshire.co.uk if you have further questions.

98% of primary school pupils attend Good or Outstanding schools The recent performance tables, [published by Watchsted](#), show that 98% of primary school children in Herefordshire attend a school judged Good or Outstanding. This means Herefordshire has moved up to 7th place in a list of over 150 local authorities in England (with the top 6 local authorities are all in the south east).

Supporting vulnerable families this summer This summer, Herefordshire primary and secondary school aged children who receive benefits-related free school meals are being offered the opportunity to take part in free activities during the holidays through the government funded Holiday Activities and Food (HAF) Programme. Parents and carers of eligible children aged 4 to 16 years can book up to 16 hours of free activities per week, per child, for up to 4 weeks of the summer holidays. This means children will be able to enjoy up to 64 hours of exciting indoor and outdoor activities. Each child that attends will also receive a free healthy meal during the session.

Parents can book online now through the [Talk Community website](#). Places will be allocated on a first come first served basis. This Holiday Activities and Food (HAF) programme is funded by the Department for Education (DfE), as part of an expanded government scheme.



You can find out more by [visiting the HAF2021 website](#). The government has recently released [a video featuring Marcus Rashford](#) where he talks about the programme and the importance of children having activities to do during the holidays, within a safe environment.

New Hollie Guard personal safety app Everyone should feel safe. The Hollie Guard App turns your smartphone into a personal safety device at the touch of a button and can help protect you in a number of situations discreetly. For more information, or to download the app, [visit the Hollie Guard website](#).

Parliamentary Boundary Review for 2023 The Commission are now holding a public consultation period on their proposals for the new Parliamentary constituencies which can be [viewed on the Boundary Commission for England website](#) until Monday 2 August. Proposals for the two Herefordshire constituencies will broadly remain the same. The only proposed change is that Stoney Street ward will be wholly in the North Herefordshire constituency and Holmer ward solely in the Hereford and South Herefordshire constituency. Hard copies of the maps and notes are available at the Town Hall for inspection – please book an appointment to view by calling 01432 260107 or emailing elections@herefordshire.gov.uk

Highway or Footpath Defect Rather than contacting the Locality Steward directly, please can I encourage you to report any defects and potholes by phone 01432 261800 or by logging onto the Herefordshire Council website <https://www.herefordshire.gov.uk/info/200196/roads>.

5.3 Locality Steward Mr James Howell
Weekly reports sent by email

5.4 Lengthsman Report
Councillor Mr D Roden {Lengthsman/Contractor} not present but the Chairman reported that he had cut the grass verges/splays up to the Church and also the visibility splays as Balfour Beatty's was work was very unsatisfactory.
Clerk instructed to contact Locality Steward Mr James Howell and Balfour Beatty reference above issues and cc Ward Councillor.
No money for replacement signs from Balfour Betty.

7.0 Planning Applications

7.1 Application Number 212185 Kings Meadow Allensmore Hereford HR2 9AS
Proposed detached garage Full Householder

“Good morning, Kilpeck Parish Council considered application No 212185 Kings Meadow HR2 9AS at their July 2021 meeting.
Resolved unanimously to support the application

7.2 Application Number 212150 Top Hill Farm Pontrilas Hereford HR2 0BW
Proposed replacement dwelling with associated garage/workshop Planning Permission

Councillor Mr N Eynon having declared a Pecuniary Interest left the meeting room

“Good Morning, Kilpeck Parish Council considered planning application No 212150 Top Hill Farm HR2 0BW at their July 2021 meeting
Resolved unanimously to support the application”

Councillor Mr N Eynon returned to the meeting room

8.0 SID Equipment

8.1 Update from supplier
Clerk to contact Unipart again

8.2 A465 Traffic Issues in conjunction with Allensmore Parish Council
Agenda item for the next full Parish Council meeting

9.0 Tree Planting

To consider tree planting project to celebrate the Queens Jubilee

After discussions the Parish Council resolved for Councillor Mrs J Davies Chairman to contact Whitfield Estate with reference to tree planting for later in the year.



10.0 Kilpeck “Chronicle” Newsletter

To approve contents and publish newsletter

New information received, Newsletter to be update and emailed to all Parish Councillors for approval.

11.0 Commemorative Bench

To consider the purchase & installation of a Bench on Kilpeck Village Green in memory of the late Mr George Meadmore

Councillor Mr N Eynon had contacted a local person with reference to the bench which will cost approximately £600.00 plus VAT with wood being supplied by Whitfield Estate.

The Parish Council unanimously resolved to proceed with the works. Nic to action.

12.0 General Highway Issues for Report

To receive any Highway or Public Rights of Way for report

Wormbridge House stile crushed by 2 fallen trees and fencing damaged, all require repairing by shed into the field. Herefordshire Council to be contacted.

New stile now in situ, a path has been cut through the crops (member cut the path.)

Road narrowing either side of the bridge at the old St Devereux station on the Kilpeck side, cc Ward Councillor.

Triangle sign at St Devereux BBLP no money cc Ward Councillor.

Drain outside Orana Cottage on the A465 cc Ward Councillor.

A465 from Forge Garage manhole cover dangerous, cc Ward Councillor.

13.0 Information Sheet

(Not covered by an agenda item and for information only)

2nd May 2017

Application No 171547 Timber and Builders Merchant Pontrilas, Hereford HR2 0BE
Application for approval of details reserved by conditions **3, 4 & 15** attached to
Planning Permission 142033 **Application Still Valid**

27th August 2019

Application No192443 Land at Wormbridge (both sides of A465) Hereford
Hybrid planning application; Outline with all matters included except landscaping for
70 new dwellings, new flexible workspace (B1a/B2/B8) and replacement childcare
facility; and Full Planning for the change of use of existing schoolhouse to residential and
change of use of existing dwelling to a community facility (A1/A2/A3/D1) and associated
infrastructure. **Application Still Valid**

Correspondence

31st March 2021

Reference Howton Cottages

No further information at present

7th June 2021

Letter sent to *Jesse Norman MP

Herefordshire Council Leader Councillor Mr David Hitchiner

Ward Councillor Mrs Christy Bolderson

Reference Barriers and Cones opposite Bridge Farm Kilpeck

25th June 2021

*Email received from Wendy Morgan Senior Caseworker for Jesse Norman MP

Email 07/07/2021 from Molly Walters Locality Liaison Coordinator BBLP

Good Morning Both Please find the below update on the drainage enquiry in Kilpeck. Cheers Christy

Hi Cllr Bolderson, I hope you are well. Apologies for the delay in providing you with an update.

I have been advised that the drainage works at this location are scheduled to be undertaken during the below dates:

Task Name	Duration	Start	Finish
Drainage Tracker - Kilpeck	3 days	Fri 22/10/21	Wed 27/10/21

As always, should you require any further information please don't hesitate to contact me

Thank you **Molly Walters Locality Liaison Coordinator** | Balfour Beatty Living Places | Herefordshire

Hello Molly Thank you so much for such a prompt reply. I really appreciate it.

Can you please confirm who in asset management I can contact to obtain further details on the drainage works? The Parish Council have now sent a letter to the Leader of the Council an MP so it would be great to understand where this project sits relative to other projects and obtain an idea on timelines for attention.

Cheers Christy



20th June 2021 Report Road Signage Defects
Finger Post Needs Replacement Trelough Junction C1232
CASE Reference NumberCAS-808289-V7T0N8

20th June 2021 Report Public Right of Way Problems
KK24 Access / Finger Post / Stile / Crop Not Cut
CASE Reference NumberCAS-808288-X3S0Y5

+ Email 20/06/2021 Hi Christy,

The Parish Council have asked for your support regarding a PRoW in Kilpeck KK24 which runs from behind Kilpeck Church across a field to the C1232 near to bridge farm.

The Tenant has been asked on several occasions to make safe the stiles, replace the finger post and now to cut the crop to give safe access. All of which appears to fall on deaf ears.

I have again reported this to BBLP Case Reference No CAS-808288-X3SOY5.

Could you please raise this issue with BBLP

On a separate highways issue I copied you in on a letter to our MP & the Leader of the Council (copy attached) to which there has been no reply, could you raise this matter on behalf of the Parish Council

Malcolm Walker Clerk to Kilpeck Parish Council

20th June 2021 Report Public Right of Way Problems
WD5 Stile Rear of Wormbridge House
CASE Reference NumberCAS-808287-R2S0S7

7th July 2021 Report Road Signage Defects
A465 North Towards Locks Garage Direction Sign Overgrown
CASE Reference NumberCAS-810130-W6H5B6

14.0 Agenda of the Next Meeting

Neighbourhood Development Plan (new information received)

15.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be the Ordinary Meeting of the Parish Council on **MONDAY 13th September 2021** to be held in Kilpeck Village Hall and is due to commence **at 7.00pm**.

Meeting declared closed at 8.25pm

Signed..........
Parish Council Vice-Chairman Councillor Mr Mark Parsons

Date 13th September 2021